



Troop Financial Report Spreadsheet

[Click here](#) to download the Troop Financial Report Spreadsheet.

General Instructions:

- 1- On the "Troop Financial Report" tab, enter your Troop Information and Troop Bank Account Information.
- 2- Enter the Beginning balance (this amount is the Ending Balance from your last submitted form)
- 3- Enter income items on the "Income" tab and expense items on the "Expense" tab. Type dates as: mm-dd-yy.
- 4- The information entered on the "Income" and "Expense" tabs will automatically flow to the "Troop Financial Report" tab.
- 5- Print out and use the printed information on the Troop Financial Report to enter your data onto the online email me form. Use link below to access the online form.
[Online Troop Financial Report](#)